

Annex 3a Training Plan – Training of Trainers – Senior Inspectors of Export & Municipal Abattoirs

Dates: Wednesday 23rd – Saturday 26th October 2013

Venue: German Adama Hotel.

Trainers: Dr Jazeps Rimiecans & Dr John Woodford

Participants:

Federal Headquarters	Modjo / D-Z Abattoirs	Municipal Abattoirs
Dr Gideon		
Dr Melaku	5 - 10	10
Dr Elias		

Training Plan

Day / Date	Time	Subject	Responsible
Wed 23/10/13	0830 – 0900	Registration	LVC-PPD Accountant
	09.00 – 10.00	Introduction to Training of Trainers Objectives of Training Introduction to International standard setting organisations WTO/OIE/WHO etc.	Dr. Jazeps Rimiecans
	10.00 – 10.30	Tea / Coffee Break	
	10.30 – 12.15	Draft Job Descriptions of Inspectorate personnel – Outcome of Training Needs Assessment undertaken in October 2012 (HRD Expert) – Discussion / Question time - Inspectorate duties	Dr Woodford / Drs Rimiecans / Woodford
	12.15 – 13.30	Lunch break	
	13.30 – 14.15	Professional Ethics of Inspectors International (Export) veterinary certification Food chain traceability	DrJazeps Rimiecans
	14.15 – 14.30	Questions & Answers / discussion	
	14.30 – 15.30	The Abattoir Environment – main characteristics of essential components	Dr.Jazeps Rimiecans
	15.30 – 16.00	Tea break	
	16.00 – 16.45	Fresh chilled meat - Product description – Quality requirements	Dr Jazeps Rimiecans
	16.45 – 17.00	The Slaughter Process – Steps Questions & Answers / discussion	Dr Elias Walelign
Thursday 24/10/13	0830 – 10.00	Risk Analysis – including Hazard Identification, Risk Assessment, Risk Management, Risk Communication –	Dr. Jazeps Rimiecans / Dr Woodford
	10.00-10.30	Question time / Discussion	
	10.30 – 11.00	Tea / Coffee Break	
	11.00 – 12.30	HACCP Critical control points –	

		Decision tree – for identification of CCPs - Questions / discussion Control actions, Control limits, Verification records of control actions Pre-requisite Plan – Abattoir Infrastructures – Actions along the Slaughter production line. Questions & Answers	Dr Jazeps Rimiecans Dr Woodford
	12.30 – 13.30	Lunch break	
	13.30 – 15.00	Standard Operating Procedures – Slaughter process - Guidelines prepared by LMM-SPS project	Dr Jazeps Rimiecans
	15.00 – 15.30	Tea Break	
	15.30 – 16.45 16.45 – 17.00	Other PRP requirements: Abattoir management essentials: GMP / Food Safety Management Systems. Animal reception and lairage management; Animal welfare; Health, Movement control & Traceability Records Visitor control / records; Health control of Slaughter personnel (weekly/6 monthly); Personnel hygiene; Training of slaughter personnel Calibration of measurement instruments Sanitation along the production line Store keeping Maintenance / Workshop facilities Questions & answers / discussion	Drs Rimiecans / Dr Woodford
Friday 25/10/13	0830 – 10.30	Using the AUDIT TOOL –How to conduct an abattoir inspection	Drs Elias Waleign / Dr Woodford
	10.30 – 11.00	Tea Coffee Break	
	11.00 – 12.30	Sampling for verification of PRPs and CCPs Quantitative measurement of essential parameters for Verification of Control actions Record keeping; Record inspection	Dr Jazeps Rimiecans
	12.30 – 13.30	Lunch break	
	13.30 – 15.30	Legislation to regulate the Export of Animal products – The Animal Health, Welfare and Veterinary Public Health Proclamation: Regulations, Directives & Guidelines	Dr Woodford
	15.30 – 16.00	Tea break	
	16.00 – 17.00	Legislation to regulate the Safety and Quality of Animal products – Regulations, Directives & Guidelines	Dr Woodford
Saturday 26/10/13	0830 – 10.15 10.15 – 10.30	Introduction & Review of Meat Inspection procedures: Questions & Answers	Dr. Jazeps Rimiecans
	10.30 – 11.00	Tea / coffee break	
	11.00 – 12.15 12.15 – 12.30	Overview of Meat Inspection Manual Questions and Answers	Dr. Jazeps Rimiecans
	12.30 – 13.30	Lunch break	
	13.30 – 14.30 14.30 – 15.00	Identification and recording of Health problems Ante-mortem inspection - Records Post-mortem inspection - Records Condemnation procedures/records Epidemiology – Notifiable disease identification Disease surveillance & reporting Questions & Answers	Drs Rimiecans / Woodford Drs Woodford / Rimiecans
	15.00 – 15.30	Tea Break	

	15.30 – 16.30	Payment of DSA / travel allowances to Training participants	LVC-PPD Accountant
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Annex 3b. Training assessment (questionnaire) form

Adama, Ethiopia: October 23 – 26, 2013

Training assessment form

Criteria

- 1. Trainers..... 1 2 3 4 5
- 2. Technical facilities..... 1 2 3 4 5
- 3. Interpretation..... 1 2 3 4 5
- 4. Documentation..... 1 2 3 4 5
- 5. Quality of information..... 1 2 3 4 5
- 6. Increase of knowledge.....1 2 3 4 5
- 7. Practical usability..... 1 2 3 4 5
- 8. Attainability of educational objectives 1 2 3 4 5
- 9. General assessment.....1 2 3 4 5

Name, Surname.....

Position.....

Address.....

Tel. No.....

E-mail account.....

Comments.....

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Annex 3c Training Assessment rating (October 23 - 26,2013) Adama, Ethiopia

Type of training: Training-the-Trainers

Number of trainees: **24**

Trainers: J.Woodford, J. Rimeicans

Number of assessment forms filled out

21

Training content: TOT training

Marks	Very good		Good		Acceptable		Bad		Very bad	
Criteria	5		4		3		2		1	
1	16	76%	5	24%	0	0%	0	0%	0	0,0
2	13	62%	8	38%	0	0%	0	0%	0	0,0
3	9	43%	12	57%	0	0%	0	0%	0	0,0
4	13	62%	8	38%	0	0%	0	0%	0	0,0
5	14	67%	6	28%	1	5%	0	0%	0	0,0
6	11	52%	9	43%	1	5%	0	0%	0	0,0
7	6	32%	7	33%	7	33%	1	5%	0	0,0
8	11	52%	9	43%	1	5%	0	0%	0	0,0
9	13	62%	7	33%	1	5%	0	0%	0	0,0

legend

criteria 1

Trainers

criteria 2

technical facilities

criteria 3	Interpretation
criteria 4	Documentation
criteria 5	quality of information
criteria 6	increase of knowledge
criteria 7	practical usability
criteria 8	attainability of educational objectives
criteria 9	general assessment

